

## **BOARD REGULATION NUMBER 19--MAIL BALLOTS**

Pursuant to the provisions in Miss. Code Ann. §§ 73-9-13(n) and 73-9-47, the Board may transact business by mail, without the necessity of actual assembly, provided that a majority of the Board confirms such action in writing. The Board shall conduct no business by mail which by statute is required to be conducted in person by the Board. The Board herein determines that the transaction of Board business by facsimile machine or similar medium is one in the same as transacting Board business by mail, and all such transactions shall be accomplished in the following manner:

1. Upon receipt by the Executive Director of any written motion made by a duly constituted Board member, the Executive Director shall forward, within two (2) days thereafter, a copy of the written motion and ballot to each Board member for action thereon.
2. Each Board member's completed ballot shall be received by the Executive Director within fifteen (15) days after the date that the ballots were postmarked or sent by other medium to the members of the Board, with any ballot received by the Executive Director after that time not to be considered in tabulating the final vote on the motion. The motion and the vote of each Board member by name shall be placed upon the minutes of the Board within twenty (20) days after the date that the ballots were postmarked to the members with the original written motion and individual ballots being separately preserved.

*Regulation Nineteen adopted by the Mississippi State Board of Dental Examiners on June 7, 1984; amended September 25, 1992; amended November 3, 2000.*