

Mississippi State Board of Dental Examiners

580 Springridge Road • Post Office Box 1960 • Clinton, MS 39056 • 601/924-9623

IMPORTANT INFORMATION FOR APPLICANTS FOR DENTAL LICENSURE

Please read the following instructions and requirements carefully. Most of your questions regarding application and examination should be answered in these instructions. However, if you have further questions, you may contact the Board office at the above address and phone number. Please keep these instructions in your possession during the examination.

The examination will be held May 31-June 3, 1988, at the University of Mississippi School of Dentistry located on the campus of the University Medical Center, 2500 North State Street, Jackson, Mississippi.

The Mississippi State Board of Dental Examiners grants licenses to practice general dentistry in this state on the basis of examination only. Mississippi does not engage in reciprocity agreements with other states, and no temporary licenses or permits are issued or special examinations given. Those individuals who wish to be licensed in a specialty field must first obtain a general dental license by successfully completing the general examination. Specialty licensure may then be requested by making application and submitting the proper credentials to the Board.

GENERAL REQUIREMENTS FOR APPLICATION:

An applicant for examination for dental licensure shall: (a) Be a citizen of the United States except as otherwise provided in Section 73-9-23, Mississippi Laws pertaining to the State Board of Dental Examiners (copy enclosed), be of good moral character, be possessed of a high school education, have attained the age of twenty-one (21) years; and (b) hold a degree from a dental school accredited by the Commission on Accreditation of Dental and Dental Auxiliary Education Programs of the American Dental Association except as otherwise provided in Section 73-9-23, Mississippi laws pertaining to the State Board of Dental Examiners.

Application should be made to the Secretary of the Board by certified mail with return receipt requested. Application, fees, and all required supporting documentation must be received in the Board office at least thirty (30) days prior to the announced date of the examination.

Board fee and clinic fee must be paid in two separate amounts by certified check or money order. No personal checks will be accepted for fees. Examination fee is refunded only if the candidate's application is not accepted by the Board. In the event of illness or emergency, fees will be applied to the next scheduled Mississippi Board providing the Board office is notified no later than three (3) days prior to the examination.

Applicants who are unsuccessful on the examination may apply for a future examination and be considered as new applicants.

Your application will be complete upon receipt of the following:

1. Typed application form filled out completely and properly signed and notarized.
2. Certified check or money order in the amount of \$200.00 made payable to the Mississippi State Board of Dental Examiners. This amount is your Board application fee.
3. Certified check or money order in the amount of \$125.00 made payable to the University of Mississippi School of Dentistry to be mailed with your application. This amount covers your clinic fees for necessary materials, anesthetics, x-ray film, etc. This fee does not cover instruments, handpieces, local anesthetic syringes, or casting gold. (See Item #4 General Information for Completing Clinical Portion of the Examination.)
4. Notarized signatures of two (2) reputable citizens of the state in which the applicant is a resident. (See application form, Item #15, for further information.)
5. Copy of National Board Examination Grade Card. (Written examinations will be given to those candidates who have not passed all parts of the National Board examination). PLEASE NOTE: Beginning with the June 1989 Board, candidates will be required to have SUCCESSFULLY completed both parts of the National Dental Boards.
6. Copies of official transcripts from each college and dental school attended. These transcripts must be mailed directly to the Board office by the schools. Transcripts will not be accepted from the candidate. Final dental school transcript must show the degree awarded.
7. For candidates who are still in dental school at the time of application but who will complete requirements for graduation prior to the examination, an affidavit from the dental dean stating that the applicant is expected to graduate--Form A enclosed. (Final dental school transcript awarding degree must be received before examination results may be issued.)
8. Certified statement from the Secretary of the Board of Dental Examiners in each state in which applicant is currently licensed certifying license status and good standing. In states where the applicant has been previously licensed, the Secretary of the Board must notify this office as to the reason for license expiration or revocation.
9. Proof of having liability insurance coverage while the clinical examination is in progress. (An insurance application form is enclosed for your convenience. However, please feel free to use the insurance company of your choice.) If you are currently in practice and have malpractice insurance, you must get a certificate of insurance in order to use it on state boards. We must have certification from your insurance company that you are covered for state board procedures and the coverage is current. A photocopy of your office malpractice insurance is NOT acceptable.
10. Proof of having completed the Cardiopulmonary Resuscitation Course, (Adult, one-man). This C.P.R. course is renewable annually and must be current at the time of the examination.

11. Registration form for candidate's chairside assistant. (Each candidate is allowed to bring one dental assistant. This is optional with the candidate. See Item #3, General Information for Completing Clinical Portion of the Examination.)

APPLICANTS MUST FURNISH THEIR OWN PATIENTS AND MUST BE RESPONSIBLE FOR THEIR APPEARANCE ON SCHEDULE. All patient records, x-rays, models, etc. become the property of the Board and will not be released to candidates or patients under any circumstances.

PATIENT SELECTION IS ONE OF THE MOST IMPORTANT FACTORS IN PREPARATION FOR THE EXAMINATION. UNACCEPTABLE PATIENTS WILL BE DISMISSED AND ANOTHER PATIENT MUST BE PROVIDED IF THE CANDIDATE IS TO CONTINUE THE EXAMINATION. IT IS ADVISABLE FOR CANDIDATES TO OBTAIN A BACK-UP PATIENT FOR EACH PROCEDURE.

No name plates or monograms denoting the name of the applicant or the school attended may be worn. Each applicant will be assigned a candidate number at the orientation session and this number must be displayed on the candidate's operatory and worn on his/her right lapel.

CANDIDATES WILL BE REQUIRED TO COMPLETE THE FOLLOWING WRITTEN EXAMINATIONS AND CLINICAL PROCEDURES. (The written examinations are given on Tuesday afternoon, May 31st. Clinical procedures will begin at 8:00 am on Wednesday, June 1st.

1. Jurisprudence written examination. All candidates are required to PASS a written examination based on "The Mississippi Laws Pertaining to the State Board of Dental Examiners." (Copy enclosed) Candidates who fail the jurisprudence examination will not be allowed to continue the testing.
2. Dental Anatomy. All candidates will be required to take a practical examination in dental anatomy consisting of identification of fifty (50) extracted teeth.
3. Oral Diagnosis. All candidates will be required to take an oral diagnosis examination consisting of identifying structures and lesions on radiographs and slides.
4. One M.O.D., D.O., or M.O. Amalgam Restoration. This restoration must be on a molar or bicuspid with virgin carious lesions and no prior restorations. There must be opposing teeth in normal occlusion and an adjacent tooth or teeth in contact to protect and restore. If this restoration is started on Wednesday or Thursday, it must be completed and final checked by 3:30 p.m. the same day the starting check is given. If this restoration is started on Friday, it must be completed and final checked by 5:00 p.m.
5. One Complex Amalgam Restoration requiring a minimum of one pin. (MODB, MODL, MOB, MOL, DOB, or DOL). This restoration must be on a molar. There must be opposing teeth in normal occlusion and an adjacent tooth or teeth in contact to protect and restore. A tooth that has endodontic treatment is not acceptable. If this

restoration is started on Wednesday or Thursday, it must be completed and final checked by 3:30 p.m. the same day the starting check is given. If this restoration is started on Friday it must be completed and final checked by 5:00 p.m.

6. One Class III Composite Restoration. Each candidate must complete one Class III Composite restoration. The tooth to be restored must be vital and have a virgin Class III carious lesion. Do not apply a glaze on the finished restoration before grading. If this restoration is started on Wednesday or Thursday, it must be completed and final checked by 3:30 p.m. the same day the starting check is given. If this restoration is started on Friday, it must be completed and final checked by 5:00 p.m.
7. One Full Gold Crown. Each candidate must complete one cast full gold crown on a molar or bicuspid. There must be opposing teeth in normal occlusion and at least one adjacent tooth in contact to protect and restore. For the purpose of this examination, all caries, old bases, and old filling materials in vital teeth must be removed from crown preparation. Teeth having previous endodontic treatment and exhibiting radiographic success are permitted. However, at the discretion of the floor examiner, an acceptable buildup may be required. This restoration may be started on Wednesday or Thursday and must be cemented and final checked by 5:30 p.m. on the day the starting check is given.
8. Prosthetics. Each candidate will be required to make an upper and a lower final or master impression on a totally edentulous patient (overlay denture patients are acceptable). If these impressions are started on Wednesday or Thursday, they must be completed and final checked by 3:30 p.m. the same day the starting check is given. If this procedure is started on Friday, it must be completed and final checked by 5:00 p.m. The impressions are to be poured with stone that is provided by the Board on the same day the starting check is given. Candidates will construct base plates and wax bite rims and establish vertical and centric relation. Previously prepared custom trays may be used upon request at the time of the starting check. The dental school's laboratory facilities will not be available prior to the examination for preparing custom trays.
9. Each candidate must be prepared to discuss a Diagnosis and Treatment Plan for any of his/her patients.
10. Completion of all clinical procedures is required before a candidate is considered for licensure.

GENERAL INFORMATION FOR COMPLETING CLINICAL PORTION OF THE EXAMINATION

1. All teeth will be numbered 1 through 32 starting with the upper right third molar and ending with the lower right third molar.
2. All candidates are required to do their own lab work and are responsible for their gold casting. If the candidate desires, a technician will be available to operate the thermotrol casting machine. Type III Crown and bridge gold with not less than 46% yellow gold is recommended. Candidates will do their own wax patterns, investing, and clean up.
3. Each candidate is allowed to bring one chairside assistant. The candidate is responsible for obtaining his/her own assistant, making any monetary arrangements, and for the conduct of his/her assistant during the examination. Assistants must complete the enclosed registration form, attach a recent photograph, and sign the form. This sheet must be returned with the candidate's Board application. Assistants will be given lapel pins with corresponding numbers of the candidates they are assisting. Dental school auxiliaries may be available to assist in impression-taking and cementation only.
4. Candidates must bring their own instruments, handpieces, and local anesthetic syringe. Air handpiece tubing has four-hole Midwest-type adapter. Candidates must also bring their own casting gold. The School will furnish all expendibles; however, it may be to the candidate's advantage to furnish his/her own impression material so he/she will be using material to which he/she is accustomed. Hydrocolloid will be available, but candidates must furnish their own trays.
5. The following x-rays will be required:
 - A. Recent periapical of any anterior tooth to be prepared.
 - B. Recent periapical and bitewing x-ray of any posterior tooth to be prepared.
 - C. Bitewing x-ray of complex amalgam preparation with pin in place.
 - D. Bitewing x-ray of seated full gold crown.
 - E. Bitewing x-ray of finished amalgam restorations.
 - F. Periapical x-ray of finished composite restoration.

All x-rays are to be mounted in 4-hole x-ray mounts. X-ray mounts will be available on your clinic floor. Patient number Only should be written on the x-ray mount. These x-rays become a part of the patient record at the completion of the exam.
6. The following alginate impressions or models will be required:
 - A. Pre-op quadrant or full mouth models of tooth to be restored. This model must accompany patient to the grading clinic for each graded procedure.
 - B. Alginate impressions of all finished restorations and seated gold crown must accompany patient to the grading clinic.

7. One locker will be furnished to each candidate, but candidates must furnish their own locks.
8. Grading. This Board has adopted a "blind" grading system. Under this system, at least one examiner will be assigned to each clinic as a "floor examiner." The floor examiner will assign patient and tooth numbers, give starting checks, determine the degree of difficulty and be available for emergency situations. All procedures will be graded in a grading clinic which will be set up entirely separate from the candidate clinics. Patients, models, x-rays, and grade cards will be escorted to the entrance of the grading clinic by the candidate or his assistant. The patient will be returned to the appropriate clinic by an escort provided by the Board. Under no circumstances will candidates or their assistants be allowed in the grading clinic. Further details and directions will be given in the orientation session.

TO BE SUCCESSFUL ON THIS EXAMINATION, A CANDIDATE MUST MAKE PASSING GRADES ON AT LEAST THREE (3) OF THE CLINICAL PROCEDURES AND MUST MAKE A GRADE OF 70% OR ABOVE AS AN OVERALL AVERAGE. SO THAT THERE IS NO MISUNDERSTANDING-- IF YOU FAIL THREE (3) CLINICAL PROCEDURES, YOU DO NOT GET A LICENSE-- REGARDLESS OF YOUR OVERALL AVERAGE.

DECEIT, FRAUD, OR PATIENT MISMANAGEMENT WILL RESULT IN AUTOMATIC DISMISSAL.

- A. CROWN - The following criteria will be weighed equally in grading the crown preparation: occlusal reduction; axial reduction; absence of undercuts; and mutilation of adjacent or opposing hard or soft tissues. A mandatory zero (0) grade will be given on the crown preparation for: gross over-preparation; pulp exposure; and/or failure to complete procedure on same day starting check is given.

The following criteria will be weighed equally in grading the crown seated casting: seating of casting; occlusal anatomy and finish; proximal anatomy (contour & contact); occlusion (hypo or hyper); and retention. A mandatory zero (0) grade will be given on the crown seated casting for: total lack of contact; overhanging or open gingival margin; and/or failure to complete procedure on same day starting check is given.

- B. M.O.D., D.O. OR M.O. AMALGAM - The following criteria will be weighed equally in grading the amalgam preparation: outline form, depth, retention; and mutilation of adjacent or opposing hard or soft tissues. A mandatory zero (0) grade will be given on the amalgam preparation for: remaining caries; gross over-preparation; pulp exposure; and/or failure to complete procedure on same day starting check is given.

The following criteria will be weighed equally in grading the amalgam finished restoration: occlusal anatomy; proximal anatomy (contour & contact); occlusion (hypo or hyper); and gingival margin (overhang or sulcus debris). A mandatory zero (0) grade will be given on the amalgam finished restoration for: total lack of contact; gross overhang; and/or failure to complete procedure on same day starting check is given.

- C. COMPLEX AMALGAM - The following criteria will be weighed equally in grading the complex amalgam preparation: outline form, depth, retention, pin placement, and mutilation of adjacent or opposing hard or soft tissues. A mandatory zero (0) grade will be given on the complex amalgam preparation for: remaining caries, gross over-preparation; pulp exposure, and/or failure to complete procedure on same day starting check is given.

The following criteria will be weighed equally in grading the complex amalgam finished restoration: occlusal anatomy, proximal anatomy (contour & contact), occlusion (hypo or hyper), and gingival margin (overhang or sulcus debris). A mandatory zero (0) grade will be given on the complex amalgam finished restoration for: Total lack of contact, gross overhang, and/or failure to complete procedure on the same day starting check is given.

- D. COMPOSITE - The following criteria will be weighed equally in grading the composite preparation: outline form, depth, retention; and mutilation of adjacent or opposing hard or soft tissues. A mandatory zero (0) grade will be given on the composite preparation for: remaining caries; gross over-preparation; pulp exposure and/or failure to complete procedure on same day starting check is given.

The following criteria will be weighed equally in grading the composite finished restoration: proximal anatomy (contour & contact); margins (over or underfill); cosmetics; and occlusion (hypo or hyper). A mandatory zero (0) grade will be given on the composite finished restoration for: gross overhang; loose restoration; and/or failure to complete procedure on same day starting check is given.

- E. PROSTHETICS - The following criteria will be weighed equally in grading the upper and lower impressions: extension (over or under); retention and stability; surface detail; and presence of voids.

The following criteria will be weighed equally in grading the occlusal registration: vertical dimension and centric relation.

10. Record-Keeping System for Patients Treated During the Examination: The standard forms utilized by the School of Dentistry for patient histories and releases will be distributed to candidates. A patient history and release form must be completed for each Board patient. The patient record system functions as follows:

- A. All patients to be treated are required to register at the second floor information desk where a Patient Record will be issued to the candidate. The patient will complete the demographic data form, a registration fee of \$1.00 will be charged, and a patient registration number will be assigned and recorded on the Patient Record.
- B. The candidate will have his patient sign the Consent and Agreement (release) Form and complete the short Health History Questionnaire prior to beginning any clinical procedures. The floor examiner will check to see that the Consent and Agreement Form and Health History Questionnaire has been completed prior to giving a starting check.

- C. Upon completion of the day's clinical activity, the candidate will be required to enter a brief progress note in the record indicating the treatment performed that day. Upon completion of the progress note, the candidate will deposit the record in the Record Room. If the patient is to be seen on a subsequent day, the candidate will pick up the Patient Record at the Record Room before beginning the procedure.
- D. The School of Dentistry Record Room personnel will audit all records returned to the Record Room and will require the candidate to correct any deficiencies prior to resubmission of the record.
- E. On the last day of the examination, the Record Room will report to the floor examiners any candidates with delinquent records. i.e. missing patient records or incomplete records. A candidate's file will be considered INCOMPLETE until record requirements have been met.

Questions regarding the above record-keeping requirements will be answered at the orientation session.

EXAMINATION SCHEDULETuesday, May 31, 1988

1:00 pm

Orientation Session - Room R-153 -
 located at the end of the covered walkway
 that connects the 2nd floor of the School of
 Dentistry Bldg. with the main Medical Center
 Bldg. (Specific instructions are available
 at the information desk on the 2nd floor of
 the School of Dentistry Bldg.)

Jurisprudence Written Examination
 Oral Diagnosis Examination
 Dental Anatomy Examination

Wednesday, June 1, 1988

8:00 am

Clinical Examinations - fourth floor
 (Dental School)

Thursday, June 2, 1988

8:00 am

Clinical Examinations - fourth floor
 (Dental School)

Friday, June 3, 1988

8:00 am

Clinical Examinations - fourth floor
 (Dental School)

PATIENT WAITING AREA:

Fourth Floor

LABORATORY:

Room D-408 (Fourth floor)

LOCKER ROOMS:

Female Candidates - Room D-105
 Male Candidates - Room D-115

PARKING - There is parking for PATIENTS ONLY in the lot adjacent to the dental school in front of the Learning Resources Center. Candidates should not park here. Patients at prior Boards have left when they were unable to find a parking place, so don't take a chance on filling up this lot. Parking for candidates will be available in the Stadium Parking Lot across North State Street. The shuttle bus will be operating from this lot every fifteen minutes and it unloads at the front door of the dental school.

FORM A: Affidavit from Dental School Dean for applicants still in school but expected to graduate prior to the examination.

Mississippi State Board of Dental Examiners

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TO: Dental School Deans

Applicants for the Mississippi State Board examination for dental licensure must have completed requirements for graduation from dental school prior to appearing for examination. Since final dental school transcripts often are not available at the time of the examination, the Board accepts certification from the applicant's dental school dean that he/she has completed all the requirements for a degree.

Please use the following affidavit form to verify that the applicant from your school will complete requirements for graduation prior to the examination. The affidavit should be typed on dental school letterhead, signed by the dean, and the signature verified under oath by a notary public.

Thank you for your cooperation in this matter.

A F F I D A V I T

I, (name of dean), Dean of (name of dental school), hereby certify that I personally reviewed the student records of (name of applicant). I further certify that (name of applicant) will complete all requirements for a dental degree by (date) and that he/she is expected to graduate on (date of graduation). In the event there is any change in the abovementioned student's status in dental school, I will notify the Mississippi State Board of Dental Examiners immediately.

(signature)

(typed name and title)

STATE OF
COUNTY OF

Personally came and appeared before me the undersigned authority in and for the aforesaid jurisdiction the within named (name of dean) who, after by me first being duly sworn, did verify the above and foregoing statements under oath, stating the same to be true and that he signed the same as his act and deed.

SWORN TO AND SUBSCRIBED BEFORE ME this the _____ day of _____ 1988.

NOTARY PUBLIC

My commission Expires:
